

Office/Contact: Office of Academic Affairs

faculty members hold a master's degree or higher in a discipline or subfield other than that in which they are teaching, that faculty member should have completed a minimum of 18 graduate credit hours in the discipline or subfield for which they teach.

- iii. Faculty members teaching in undergraduate programs must hold a master's degree in the program in which they are teaching.
 - iv. Faculty members teaching in graduate programs must hold the terminal degree determined by the discipline and have a record of research, scholarship or achievement appropriate for the graduate program.
 - v. Faculty members guiding doctoral education must have preparation to teach at the doctoral level and a record of scholarship. Research and scholarship should be appropriate to the program and degree offered.
- c. If instructors do not hold the appropriate level of degree for the program and course, they may establish eligibility using other credentials and professional experience. When using tested experience as a basis for determining minimally qualified faculty, the following applicable criteria must be outlined by the hiring department:
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