

Student employees, including graduate students, are considered students (not employees) when purchasing parking permits.

Commuter

A student or employee who drives a vehicle to campus on a regular basis but does not live or stay overnight on campus.

Resident

A student or employee who lives on campus in a residential hall, apartment, townhouse, or other such designated establishments meant to house residents overnight.

Visitor/Guest

Visitors/Guests are persons other than students, employees and vendors/contractors who occasionally visit SDSU for scholarly work, pleasure, conferences or business.

Motor Vehicle

Any mechanically or electronically operated device that transports persons or property used on any University controlled property or street. (i.e., automobiles, trucks, motorcycles, ATVs, mopeds, scooters, UTVs).

Motorcycle

A vehicle designed for use of the rider, and is designed to travel on not more than three wheels in contact with the ground.

Moped/Motor Scooter

A vehicle designed to travel on not more than two wheels in contact with the ground.

All-Terrain Vehicle (ATV)

An ATV is an open vehicle having a seat or saddle for the use of the rider and is designed to travel on a minimum of four wheels in contact with the ground. All ATVs are required to park in regular parking stalls and display a parking permit. Any ATV parked in designated motorcycle parking will be issued a parking citation.

Utility Terrain Vehicle (UTV)

An UTV is a small 2-6 person four (up to six)-wheel vehicle having a side-by-side seating arrangement and is designed to travel on a minimum of four wheels in contact with the ground. All UTVs are required to park in regular parking stalls and display a parking permit. Any UTV parked in designated motorcycle parking will be issued a parking citation.

Owner/Driver

The owner is the person whose name a vehicle is registered to with the Parking Services Office or is registered as the owner under law is responsible for any fees that may occur. The person who is operating the motor vehicle is classified as the driver.

Accountability/Responsibility

When it is determined that a University employee or student has the same address or last name as the registered owner of a vehicle with outstanding citations, a review will be performed to determine who is the responsible party. Based upon information obtained from the University and the Department of Motor Vehicles, the affiliated employee or student may be held responsible for those citations, rather than the registered owner.

Parking Stall

A legal parking stall consists of the area within painted lines on the street and/or lot, designating a single parking area.

Park & Pay using Pay by Phone

Designated parking spaces on campus used for non-extendable 30 minute blocks of parking time.

Parking Citation Warning

A warning can be issued to a person for violating any of the parking regulations. Warnings give notice that a violation was committed and do not result in a fine. Warning notices are given at the discretion of the officer.

Persistent Violators

Persistent violators may have all on-campus parking privileges revoked and/or be reported to the

Mandatory Excessive Violation Relocation

A campus parker that receives their 9th violation which will result in relocation to lot 170 for the remainder of the school year.

PARKING REGULATIONS AND PROCEDURES

Stall Coverage

The parking permit shall correspond with the permit sign posted on the entrance to parking lots. The standard is one vehicle per parking stall.

Permit Identification

The University employs the use of license plate recognition enforcement software. Through this technology, parking on campus is monitored through a camera attached to the Parking patrol vehicle that scans license plates and compares them to our virtual permit database. It is the responsibility to ensure that license plate information is accurate, up to date and visible to the enforcement camera in order to avoid a citation.

Motorcycle, Moped, Scooter, UTV and ATV Permit Placement

Permits are to be placed on a visible area on the vehicle. Covers should be adjusted to avoid concealing the permit. ATVs and UTVs are to display a motor vehicle permit on the front of the vehicle in a secure manner.

Motorcycles, mopeds, scooters, dirt bikes, motorized bikes, and mini bikes utilizing a Commuter, Reserved, or Resident permit are allowed to park in either designated motorcycle/moped parking areas or within a parking stall that correlates with the parking permit.

Reasonable judgment is to be used when considering adequate parking space in signed motorcycle spaces that allow for more than one motorcycle to be parked at single time. No part of the

During winter months of Nov-March, motorcycle designated stalls may be used for purposes of snow storage. For this reason, motor vehicles are not allowed to park in signed motorcycle parking unless the sign is bagged/covered. If a motor vehicle is found parked in a signed motorcycle parking stall, it will be subject to citation.

All-Terrain Vehicle (ATV) & Utility Terrain Vehicle (UTV) Parking

ATVs and UTVs are only allowed to park in lots that correlate with the parking permit that is displayed on the vehicle. They are to park within regular vehicle parking stalls.

Expense.

Multiple/Substitute Vehicles

In the case that a permit holder owns multiple vehicles and/or uses a substitute vehicle, the permit holder is responsible for updating the vehicle information in their online parking account. Individuals need to be certain all vehicle license plate information is correct within their online parking account. Incorrect vehicle information will result in citations. Your online parking account allows you to register up to four vehicles, but **ONLY ONE** vehicle per permit is allowed on campus at a time. Multiple vehicles found parked on campus at one time utilizing one permit will result in fines. Customers using a loaner vehicle must notify Parking Services and/or add the loaner vehicle to their parking account and permit.

Permit Responsibilities

All parking citations will be assessed to the owner of the parking permit with the understanding that any citation follows the permit, not the vehicle or individual. Permit holders are responsible for maintaining accurate and up-to-date vehicle information, as well as monitoring and securing permit information.

removed from their permit. If a sold vehicle is issued a citation on campus and is still on the seller's permit, the seller will be responsible for the citations unless a bill of sale can be produced.

When utilizing a personal vehicle for work related purposes, individuals are still expected to park according to their personal permit type. Using a personal vehicle for work related purposes is not justification for illegal parking.

Snow Removal

During times of snowfall, all Reserved, Commuter, and Economy Commuter lots must be vacated between 2:00 a.m. and 5:00 a.m. for snow removal. Any vehicle remaining in any of these lots during the decision is made to plow lots completely and remove snow piles within the lots, Parking Services and Facilities will coordinate and advertise the date and time when vehicles will need to be removed.

If students and employees need to park on campus during times of excessive snowfall, they may be asked to park in lots other than their designated lot for purposes of snow removal and/or plowing. Even in events of excessive snowfall, parking in Disability Accessibility stalls without a valid accessibility permit will result in citations. During snow removal activities, staff and commuters required to be on campus overnight that have been issued an after-hours permit must park in the Lot 166 (West Dykhouse Stadium) or Lot 164 (North Briggs Library). If you arrive on campus and find that the lot you normally park in has not been cleared, proceed to the approved Lots 166 or 164.

Parking Services is not responsible for clearing snow from personal vehicles or removing vehicles from personal vehicles and

Parked within 15 feet of fire hydrant or in fire lane. (4.4.1.3)
Parked in a loading zone. (4.4.1.5)
Double parked prohibiting a vehicle from exiting. (4.4.1.7)
Obstruction of traffic impeding two-way traffic. (4.4.1.12)
Parked on/in any emergency snow route or lot. (4.4.1.12)
Parked in a stall/lot over the time allowed. (4.4.7)
If a vehicle is parked in a non-resident lot between 2 a.m. and 5 a.m.
Parked in or obstructing posted Accessibility stall. (4.4.8.0)

VIOLATION AND ENFORCEMENT

Multiple Tickets

The issuance of a parking citation does not prevent the issuance of additional citations for the same or other violations the or following day(s).

If a vehicle has accumulated three outstanding citations, the vehicle is subject to towing at the

Enforcement Coverage

The University reserves the right to ticket, immobilize and/or tow vehicles which are parked on campus in violation of any rule as established in the current Parking and Traffic Regulations Section 4.4.

Parking permit enforcement runs year-round from August 22 to August 21 with all breaks being enforced.

For permit/lot enforcement hours, please review each permit type/privileges. All other regulations are enforced on a 24-hour basis for designated streets and in parking lots except where otherwise noted by the Parking Services Office.

Breaks and Summer Periods

During academic breaks, class breaks (i.e. when the University is open) are not considered official holidays; therefore, all parking regulations apply. For permit and lot enforcement hours, please review each permit type/privileges.

Certain lots on campus will be designated as free parking during summer breaks.

Evening Events

Persons who attend a university activity open to the public after 4:00 p.m. on weekdays will not be required to display a parking permit, unless it is required for specific lots during campus sponsored events (football, basketball, etc.). Permits are still

Spectators of Sports Events

Spectators of athletic sporting events may park in all lots excluding Residential lots from 4:00 p.m. to 2:00 a.m., weekdays, and 5:00 a.m. to 2:00 a.m. on weekends. Please review the designated parking areas for specific sports online at the Parking Services webpage. Permits are still required for Residential lots and Service Vehicle stalls. All other parking regulations will be enforced.

Trailer Storage

Daily campus commuters are allowed to have a trailer attached to their vehicle for parking during the day, however the trailer must be parked in Lot 169 and may not be parked overnight. There is NO trailer storage on campus in any lot. If you need a storage area for a trailer of any kind, please contact Parking Services to find out locations in Brookings. The exception to this, is the first two weeks after the start of classes in August and two weeks before the last day of classes in May. Trailers must be registered with Parking Services and parked in a stall designated lots to be determined by the Parking Services office.

In the event that a student has a trailer on campus longer than the two-week situations stipulated above, said student may be charged for the overage time, cited, and/or the trailer could be towed.

Athletics Overnight Parking

If athletes plan to leave a vehicle parked on campus while traveling, they are required to have an active permit. In addition to the active permit, student athletes must also obtain an Overnight parking permit from Parking Services in order to leave a vehicle parked overnight on campus for team travel. Coaching staff is expected to communicate with Parking Services with vehicle information for anyone travelling with the team that is not a student athlete. All vehicles left overnight for traveling purposes must be parked in the designated lots as determined by Parking Services office. No parking is allowed in any commuter or reserved lot between 2:00 a.m. and 5:00 a.m. Violators will be cited.

PARKING VIOLATIONS

Violations of parking regulations are subject to citation. These violation fees have been recommended by the Parking and Traffic Committee and approved by SDSU Administration. To ensure parking citation payment records are as up to date as possible, all citations are to be paid to the Parking Services Office within 10 days of issuance.

Parked in a non-

Parking without a valid parking permit. (4.4.2.0) - \$30 (First Offense) .±(Subsequent escalating offenses) \$45/\$60/\$75/\$100/\$100/\$150/\$200/Tow

Citation Appeals

An appeal should be based on evidence that the citation was issued incorrectly, as specified in the South Dakota State University Parking and Traffic Regulations. Submitting an appeal does not automatically guarantee a voided citation. The parking citation appeal (e)8 (c61.95 Td(a)o)8 (n)8 (.)-7 ()-7 (T)-7 (h)8 (

All parking citations must be paid or appealed within 10 days from the date of issuance. If neither is

University Boulevard (From Jackrabbit Avenue to 22nd Avenue)
Campanile Avenue (From 6th Street to center of campus)
Student Center Lane (From Jackrabbit Avenue to Student Union Building)
College Avenue (From North Campus Drive to center of campus)
14th Avenue

Student Union Pay Lot

The lot just east of the University Student Union is a pay per hour gated lot. This lot is available for parking by anyone. **During sponsored events that require reserved parking, this may not be available to campus parkers.** The lot requires a credit card or debit card to be able to utilize the lot. No cash payments are allowed. No motorcycles are allowed to park in gated lots. Parkers must legally enter and exit the parking lot per the provided instructions of use found at the entrance and exit signs. Anyone found driving through or around the gate arm, manually adjusting the gate arm, or piggybacking onto another vehicle to enter or exit the lot to avoid payment will be subject to \$50 fine.

Rates for the 2023/2024