

Office/Contact: Division of Technology & Security

Source: SDCL 20-9-4.4 and 20-9-4.6

Link: https://sdlegislature.gov/Statutes/Codified_Laws/2045656

SOUTH DAKOTA STATE UNIVERSITY
Policy and Procedure Manual

SUBJECT: Automated External Defibrillator (AED) Policy

NUMBER: 10:5

1. Purpose

The purpose of this policy and its procedures is to establish the standards for the purchase, installation, testing, training, inspection, maintenance, and non-medical use of automated external defibrillators at the University. This policy and its procedures do not apply to medical response use of automated e

- b. All purchase, installation, testing, training, inspection, maintenance, and non-medical use of University AEDs will performed in a standardized manner as coordinated through the AED Program.
 - c. Individuals are not required to use or attempt to use and AED at the University. Those who choose to use an AED in a non-medical instance in an emergency do so on a voluntary basis and are not directed to do so by the University.
4. Procedures
- a. The Department requesting an AED is responsible for:
 - i. Prior to purchasing or acquiring an AED:
 - 1. Developing a Departmental AED Program and obtaining approval by EHS under the University AED Program;
 - 2. Obtaining AED and AED location approval from EHS;
 - 3. Contacting Facilities and Services to determine AED installation costs;
 - 4. Providing the University Purchasing Office the AED purchase request and the required

- i. In new construction and facility renovation the purchase and installation may be considered as part of the cost of the project.
- ii. The proposed AED is subject to all the requirements of this policy and its procedures.

f. Existing Devices

- i. With the exception of purchase and installation, all existing AEDs will conform to this policy within thirty (30) days of its approval or will be removed.

5. Responsible Administrator

The Vice President for Technology and Security, successor, or designee, is responsible for the annual and ad hoc review of this policy and its procedures. The University President