

Office/Contact: Office of Academic Affairs

Source: SDBOR Policy 2.3.9

Link: <https://public.powerdms.com/SDRegents/documents/1677052>

Associated Forms: [Student Comments Option for Student Opinion Surveys](#)

SUBJECT: Student Opinion Surveys of Faculty Instruction

NUMBER: 2:8

1. Purpose

This policy and its procedures set forth the SDBOR and University requirements regarding student opinion surveys of faculty instruction and provide standardized procedures for administration of the survey.

2. Policy

- a. The University, as directed by the SDBOR, requires the use of the IDEA Student Ratings of Instruction as the Student Opinion Surveys (SOS) 2.9 s mrc)-1.ad((R)4 r1.7me)10.8 db(t)-1.7tupour

- h. Sections with fewer than ten (10) students enrolled at the time the IDEA instrument is to be administered will be exempt from data collection unless specifically requested by the faculty member.
 - i. Regardless of the rotation employed for administering the long or short form according to instructor professional rank, the University must provide students an opportunity to provide written comments in a confidential manner.
3. Procedures
- a. Through discussion at the departmental level between the department head and faculty member, the rotation schedule (frequency of administration) will be determined.
 - b. The IDEA SRI course evaluation should be administered during the last three weeks of class instruction prior to finals week and at the beginning of the class period. Classes that end earlier (short courses, nonstandard courses, e.g. CM 101, ENTR 203) should administer the survey in the last week of classes. It is important to provide students with sufficient time to complete these surveys confidentially.
 - c. The faculty member is not present in the classroom when students are completing the survey. The faculty member must be available to begin class once surveys are completed.
 - d. The Provost and VPAA

- iii. Special Topics 492/592/692/792 (If more than 9)
- iv. Internship 494/594/794
- v. Practicum 495/595/695/795/895
- vi. Field Experience 496/596/796/896
- vii. Cooperative Education 497
- viii. Undergraduate Research/Scholarship 498
- ix. Directed Study PHA 700
- x. Practice Experience PHA 701-780
- xi. Nursing Education Practicum 778
- xii. International Experience or Study Abroad 482/582

4. Responsible Administrator

The Provost and Vice President for Academic Affairs, successor, or designee is responsible for annual and ad hoc review of this policy and its procedures. The University President is responsible for approval of modifications to this policy and its procedures.

SOURCE: Approved by President on 10/02/2013. Revised Approved by President on 04/21/2014. Revised; Approved by President on 04/21/2021. Revised 01/26/2024 (clerical).