



- c. A maximum of twelve (12) graduate level credits may apply to the undergraduate degree as major requirements or electives with approval from the student's academic advisor, department head, and college dean. These graduate credits would be approved as course substitutions to meet selected and identified undergraduate degree requirements.
- d. Graduate level credits may not be used to meet general education requirements.
- e. Graduate courses completed by undergraduate students will appear on the graduate transcript.
- f. Graduate courses that are approved to meet undergraduate degree requirements are transferred to the undergraduate transcript using the same graduate course number and title upon successful completion of the course.
- g. Graduate course grades are included in the undergraduate grade point average.
- h. Students will pay tuition at the level of the registered course(s).

#### 4. Procedures

- a. Students who wish to take graduate courses to meet undergraduate requirements must complete the following steps:
  - i. If the student is not completing an accelerated program, the student must complete the *Senior Permit* form. If approved by the Graduate School Director or designee, the undergraduate student will be enrolled in graduate courses in accordance with this policy.
  - ii. If the student is seeking to enter an accelerated master's degree program, the student must complete the appropriate Graduate School application to the program they intend to pursue, specifying the start term. The application will be sent to the appropriate department for review. The undergraduate student will be notified of their admission via email and if accepted, may enroll in graduate coursework in accordance with this policy. Prior to end of each graduate course, the student must complete the *Request to Use Graduate Credit to Fulfill Undergraduate Degree Requirement* form and TD[not8a5b1]-4.6 3a718I-2.71Ourr48l(p)15.9 (r)b